

## Facility Management Division

### Tender Notice for Supply and Installation of AC at 4 Branches and 4 Sub-branches of Prime Bank PLC.

Paper Reference: The Daily Samakal and Daily Dhaka Tribune dated 10 November 2024.

Sealed tenders hereby invited by Prime Bank PLC. from reputed and eligible AC supplier companies for Supply & Installation of AC at 4 Branches and 4-Sub Branches considering the following schedule.

S. N.	Name of Project as per Tender Document	Pre-bid Meeting Schedule		Tender Document price (BDT)	Tender Earnest Money	Period of sale		Date of Submission
		Date	Time			From	To	
1	Supply and Installation of AC at 4-Branches and 4-Sub Branches	18-Nov-24	11:30 am-12:30 pm	5,000	2.5%	10-Nov-24	25-Nov-24	25-Nov-24

Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:

- Eligibility** : Details in tender document
- BOQ** : Details in tender document
- Tender Price** : Tender document will be available at **Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1229.** Interested bidder must bring forwarding letter for each specific tender separately along with tender document price (**mentioned as above**) in the form of Payment Order (non-refundable) favoring Prime Bank PLC. issued by any Scheduled Bank during office hours (**10:00 am to 5.00 pm**) on any working day as per mentioned schedule.
- Tender Sale Time** : No Tender document will be sold after the last date of sale as mentioned above.
- Pre-Bid Meeting** : Interested bidders shall have to attend a **pre-bid meeting (Physical Meeting)** at **Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1229. (meeting time & date mentioned as above).**
- Earnest money** : Earnest money (refundable to the unsuccessful bidder) equivalent to (**Earnest money % mentioned in above table**) of the quoted amount in the form of Payment Order/Bank Guaranty in favor of Prime Bank PLC. issued by any Schedule Bank shall have to be submitted along with the tender document, failing which shall cause rejection of the tender document.
- Envelope system** : Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date within **3:00 pm**. Submission of tender after the specified time shall not be acceptable.  
The Tender must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "**Technical Offer**" and the "**Financial Offer**".
- Soft Copy Provision:** The bank may require various document (soft copies) be submitted, and the bidder must comply without any delay.

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9. **Bank's Right** : The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
10. **Tender drop** : By 3:00 pm on said schedule at Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2.
11. **Branch Location and Point of Contact:**

SN	Location of branches and ATM booths	Branch (sft)	ATM (sft)	Point of Contact
1	<b>Abu Torab Bazar Branch, Chattogram (proposed).</b> Address: Al Madina Market, Abu Torab Bazar, Mirsharai, Chattogram	1750	110	Project Engineer: Md. Imran Shekh Email: <a href="mailto:sh.imran@primebank.com.bd">sh.imran@primebank.com.bd</a> Cell: 01714968168
2	<b>Chandina Branch, Cumilla (proposed).</b> Address: R.B.D. Plaza, Station Road, Chandina, Cumilla.	1850	90	Project Engineer: Md. Delwar Hoosain Saidy email: <a href="mailto:delwar.saidy@primebank.com.bd">delwar.saidy@primebank.com.bd</a> Cell: 01701204025
3	<b>Race Course Branch, Cumilla (relocation)</b> Address: Artishan Reza Lodge, Plot # 1205, Race Course, Sector-13, Adarsha Sadar, Cumilla.	2340	NA	Project Engineer: Zubair Ahmed Chaudhury email : <a href="mailto:zubair.chaudhury@primebank.com.bd">zubair.chaudhury@primebank.com.bd</a> Cell: 01971367464
4	<b>Tajpur Branch, Sylhet (relocation)</b> Address: Latif Plaza, Kodomtola, Balaganj Road, Tajpur, Balaganj, Sylhet	2680	NA	Project Engineer: Zubair Ahmed Chaudhury email : <a href="mailto:zubair.chaudhury@primebank.com.bd">zubair.chaudhury@primebank.com.bd</a> Cell: 01971367464
5	<b>Bashurhat Sub-Branch, Noakhali (proposed)</b> Address: AG Tower, Kabirhat Road, Bashurhat, Companygonj, Noakhali	1000	120	Project Engineer: Md. Delwar Hoosain Saidy email: <a href="mailto:delwar.saidy@primebank.com.bd">delwar.saidy@primebank.com.bd</a> Cell: 01701204025
6	<b>Konapara Sub- Branch, Dhaka (proposed)</b> Address: Jahanara Haque Shopping Complex, House-09, Konapara, Demra, Dhaka	1000	NA	Project Engineer: Zubair Ahmed Chaudhury email : <a href="mailto:zubair.chaudhury@primebank.com.bd">zubair.chaudhury@primebank.com.bd</a> Cell: 01971367464
7	<b>Baluchar Bazar Sub- Branch, Munshigonj (proposed)</b> Address: Baluchar Bazar, P.O.-Khas Mohol Baluchar, P.S.-Sirajdikhan, Munshigonj.	1000	80	Project Engineer: Md. Imran Shekh Email: <a href="mailto:sh.imran@primebank.com.bd">sh.imran@primebank.com.bd</a> Cell: 01714968168
8	<b>Jhalakathi Sub- Branch, Jhalakathi (proposed)</b> Address: House-05 (1 <sup>st</sup> Floor), Sattanando Road (Station Road), Jhalakathi	1000	60	Project Engineer: Zubair Ahmed Chaudhury email : <a href="mailto:zubair.chaudhury@primebank.com.bd">zubair.chaudhury@primebank.com.bd</a> Cell: 01971367464

**Note: Concern Vendor will check the location feasibility for the required Tonnage & installation.**

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## 12. AC coverage area for the Branches and Sub-branches:

SN	Location	Type of AC	Remarks
1	Teller Counter	Cassette	
2	RM Setting area	Cassette	
3	Branch Manager Room	Wall/Cassette	Which is feasible
4	Meeting Room	Wall/Cassette	Which is feasible
5	Power Room	Wall/Cassette	Which is feasible
6	Dining	Wall/Cassette	Which is feasible
7	Vault		Not Require
8	Locker		Not Require
9	Store		Not Require
10	Washroom		Not Require


**Head Facility Management Division**

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